

**Request for Proposals (RFP) Template
for
Information Technology Outsourcing Initiatives**

a

Alberta Government Services
 Alberta Corporate Service Centre
 Supply Management Branch
 Contracted Services Section
 2nd Floor, 12360 - 142 Street
 Edmonton, Alberta T5L 4X9

REQUEST FOR PROPOSALS
("RFP")
(insert name of Ministry)
(insert name of initiative)

| | |
|------------------------------------|-----------------------------|
| RFP Number: | Contracting Manager: |
| RFP Issue Date: | Telephone: (780) 427- _____ |
| RFP Closing 14:00:59 Alberta Time: | Facsimile: (780) 422-9672 |

Vendors must purchase this RFP directly from MERX operated by the Bank of Montreal or the Proposal will be rejected. The Supply Management Branch ("SMB") may, at any time and without notice, waive this requirement.

Vendors are advised to pay careful attention to the wording used throughout this RFP. Failure to satisfy any term or condition of this RFP may result in an unacceptable Proposal.

Facsimile Proposals will not be accepted.

Vendors must sign and return this form with their Proposal.

Enclosed is our Proposal submitted in response to this RFP. The Vendor consents, and has obtained written consent of any individuals identified in the Proposal, to the use of the information in the Proposal by:

- (a) Her Majesty;
 - (b) Her Majesty's employees; and
 - (c) individuals and organizations under contract to provide services to Her Majesty;
- to enable Her Majesty to evaluate the Proposal and use this information for other program purposes of Her Majesty.

 Vendor Name

 Address

 Telephone

 Facsimile

 Authorized Signature

 Print Name

 Title

 Date

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